

## St. Paul's CE Primary School

Huddersfield Rd Stalybridge Cheshire SK15 2PT

Tel. 0161 338 2060 Email: [admin@cdatstpaulsprimary.co.uk](mailto:admin@cdatstpaulsprimary.co.uk)

Web: [www.st-pauls-stalybridge.tameside.sch.uk](http://www.st-pauls-stalybridge.tameside.sch.uk) Headteacher Mr S Wright

23.7.21

Dear Parents

Firstly, for our Year 6 who we are saying goodbye to today, I would like to take this opportunity to thank, each and every one of them for being such a brilliant group! From all of us at St Paul's we wish you all the very best for the future.

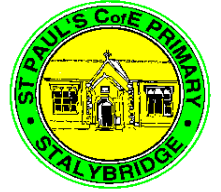
I hope you and your family are well. I am writing with additional information regarding school when it reopens on Thursday 2<sup>nd</sup> September. Years 1-6 will return fully on this day. Our new reception class are having a phased opening. Parents of children joining us in class 1 next year have been written to separately with further details.

Information relating to school's opening will be added to the COVID-19 updates section of the school website.

There will continue to be some changes to the way things run at school. We ask that you read through this letter carefully and any further communications we send out. Everything we will be doing, that is a bit different, is designed to help keep us all safe, as we have to make some adjustments in the light of covid 19. If we can all support these changes, then we will be, as a community, helping each other to stay as safe and as well as we can be.

### **Staggered start/finish times and entrances and exits**

- We will be having staggered start and finish times. We will be having two entrance/exit points to school. When you have picked up your children, we need families to head off home straight away. If people stop to chat, we will create crowds. We need to avoid this. Please only arrive at the relevant designated times.



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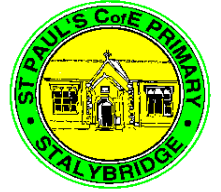
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**CLASS 2, 3 & 4- Start and finish times and exits and entrances- please read carefully for each of your children.**

Classes 2, 3 & 4	
The gates will be open for all children in classes 2, 3 & 4 at	8.40am
The children will line up at	8.45am
The gates will open for you to come onto the playground at	3.00pm
The children will come out to you to be collected at	3.05pm

How will this work for Class 2, 3 & 4? Entrance and Exit for these classes is the playground gate on Richmond St	
<p><b>DROP OFF</b></p> <ul style="list-style-type: none"> <li>• The gates will open at 8.40am</li> <li>• One adult per family group can bring child/children onto the playground</li> <li>• Please walk up and out on the left hand side of the path on to the playground</li> <li>• The teachers will come out, the children will line up and go into school at 8.45am</li> </ul>	<p><b>PICK UP</b></p> <ul style="list-style-type: none"> <li>• The gates will open at 3pm</li> <li>• One adult per family group to collect.</li> <li>• Please come up onto the playground</li> <li>• Please walk up on the left hand side of the path to the top playground</li> <li>• Classes 2,3 &amp; 4 will come out at 3.05pm. When you have collected your child please leave the grounds immediately.</li> </ul>



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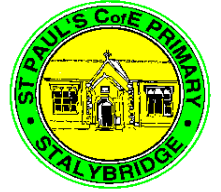
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**CLASS 5, 6 & 7- Start and finish times and exits and entrances- please read carefully for each of your children.**

Classes 5, 6 & 7	
The gate at front of school will be open for all children in classes 5, 6 & 7 at	8.45am
The children will line up at	8.50 am
The gate will open for you to come onto the front of school at	3.10pm
The children will come out to you to be collected at	3.15pm

How will this work for Class 5, 6 & 7? Entrance and Exit for these classes is through the gate at the front of school (near the traffic lights).	
<b>DROP OFF</b> <ul style="list-style-type: none"><li>• The gate at the front of school will open at 8.45am for all three classes (please do not come earlier)</li><li>• We ask for one adult to bring up your child and wait with them until they are called to go in</li><li>• The teachers will collect the children at 8.50am from the front of school and take the children into school</li><li>• Please leave the grounds as soon as your child is collected by their teacher</li></ul>	<b>PICK UP</b> <ul style="list-style-type: none"><li>• The gates will open at 3.10pm for all three classes</li><li>• One adult to come onto the grounds at front of school to collect their child</li><li>• Adults are to come onto the areas at the front of school.</li><li>• The classes will come out at 3.15pm. When you have collected your child please leave the grounds immediately</li><li>• Please walk on the left when coming up and down the path</li></ul>



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**CLASS 8, 9 & 10- Start and finish times and exits and entrances- please read carefully for each of your children.**

Classes 8, 9 & 10	
The gates on the playground will be open for all children in classes 8, 9 & 10 at	8.45am
The children will line up on the bottom playground at	8.50am
The gates will open for you to come onto the top playground at	3.10pm
The children will come out to you to be collected at	3.15pm

How will this work for Class 8, 9 & 10? Entrance and Exit for these classes is the playground gate on Richmond St	
<b>DROP OFF</b> <ul style="list-style-type: none"> <li>The playground gate will open at 8.45 for classes 8, 9 &amp; 10</li> <li>The children will then walk on the left and down to the bottom playground</li> <li>Only one adult to come onto the playground with the children.</li> <li>The teachers will come out to collect the children from the bottom playground and they will go into school at 8.50am</li> </ul>	<b>PICK UP</b> <ul style="list-style-type: none"> <li>The playground gates will open at 3.10pm for classes 8, 9 &amp; 10</li> <li>The adult who is collecting their child(ren) can come onto the top playground and wait for their child.</li> <li>Classes 8, 9 &amp; 10 will then come out to meet their parents</li> <li>When you have collected your child please leave immediately</li> </ul>

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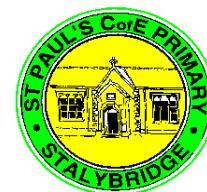
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**CLASS 1- Start and finish times and exits and entrances- please read carefully for your child**

Class 1 (Reception Class)	
The gates will be open for all children in Class 1 at	8.40am
The children will line up in the outdoor area outside class 1 at	8.45am
The gates will open for you to come onto the playground at	3.00pm
The children will come out to you to be collected at	3.05pm

How will this work for Class 1	
Entrance and Exit for these classes is the main playground gate on Richmond St	
<p><b>DROP OFF</b></p> <ul style="list-style-type: none"> <li>• The gates will open at the given times</li> <li>• Class one will then walk up to the outdoor area outside class one</li> <li>• One adult per family group can bring child/children onto the playground (we understand that for the first couple of days in class one there maybe two adults)</li> <li>• Please walk on the left as you come up</li> <li>• In addition, for class 1 you will walk around the inside of the class 1 outdoor area (the part where the climbing frame is)</li> <li>• The children will then be welcomed into school and go in one at a time</li> </ul>	<p><b>PICK UP</b></p> <ul style="list-style-type: none"> <li>• The gates will open at the given times</li> <li>• One adult per family group to walk up</li> <li>• Please walk on the left as you come in and when you leave</li> <li>• In addition, for class 1 you will walk around the inside of the class 1 outdoor space</li> <li>• Your child will then come out at the assigned time, one at a time as each adult arrives at the door If you have siblings with you, please keep them with you and not play on any equipment. When you have collected your child please leave the school grounds</li> </ul>



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### Essential Reminder about Covid Symptoms

**If anyone in your household is displaying any of the main covid symptoms, then all members of the household needs to stay at home and isolate.**

**Your child must not attend school in these circumstances.**

**The individual with symptoms needs to book a test. Please inform us of the results when you have them.**

Please email school [admin@cdatstpaulsprimary.co.uk](mailto:admin@cdatstpaulsprimary.co.uk) and phone school to let us know.

If there is a positive case in the school community it will be test and trace and not school that will advise close contacts to self-isolate, as per the new national guidance.

The main Covid symptoms are:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

### Some of the things school will be doing to keep your child, you and staff, safe?

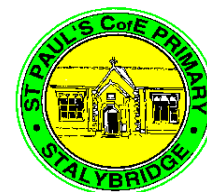
- There will continue to be regular handwashing/hand sanitising throughout the day
- After sneezing, we will continue to follow the, catch it, bin it, kill it message. We will continue to teach the children about this, but please do talk to them at home about this as well
- Please do not send any hand sanitisers with your child. There is additional hand sanitiser in school, that will be used with the children.
- Ventilation in school is still key and windows will be open. Please ensure your child has their school jumper or cardigan and coat everyday
- There will be additional cleaning throughout the day

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- If any of the key covid symptoms arise whilst in school, we will contact you to collect your child(ren) and ask you to book a PCR test and follow relevant isolation guidance whilst you await results

## Masks

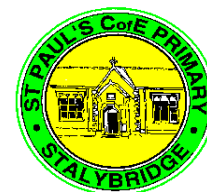
- We ask that adults still wear a mask when coming on and off the school site. Thank you for your support with this

## Lunches, food and drink

- If you want a meal provided in school this must be ordered through the live kitchen system (schools grid).
- There is a link for ordering meals at the bottom of the home page of the school website

**PLEASE ORDER YOUR MEALS AS SOON AS YOU CAN AFTER RECEIVING AN EMAIL FROM LIVE KITCHEN TO SAY ORDERING IS OPEN.**

- The children will eat their dinners in the hall
- If you are providing your child with a packed lunch from home, please ensure this is with them in the morning on arrival. Please ensure all lunchboxes are clearly labelled with your child's name on the outside of their lunchbox. If your child is new to a packed lunch it may be worth having a practise run during the school holidays, so they are familiar to the routine of how to open and close it and what they will find in there when they open it up. Items that your child can open themselves is best. Some items such as yoghurt tubes can be tricky. If the children need an item of cutlery, please provide this from home The children will put their own rubbish back in to their lunchbox.
- Children need to bring in their own filled, labelled personal water bottle that they can use to drink from. The children must bring this home with them each night.
- Only fruit or vegetables maybe brought in for snack at morning break (this is for the whole school)
- We have been informed that the fruit and vegetables for classes 1-4 that is normally provided by the national fruit and vegetable scheme will not be available at the very start of term. So please send a snack of fruit or veg in for your child (in these classes) at the start of term if you want them to have a break time snack.



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### Uniform

- Full uniform is to be worn. Our school uniform expectations are in the virtual office section of the school website
- Black shoes not trainers are to be worn in school
- No jewellery is to be worn as per school policy.
- Earrings are not allowed in school
- No mobile phones to be brought into school by pupils
- No extreme haircuts, tramlines etc. in hair
- No make-up/nail varnish to be worn.
- Thank you for your support with this

### Transport

If at all possible, please walk to school if you can. If you have no choice but to drive to school, please make use of the church car park. Cars parked close to school further limits the space for safe movement of pedestrians.

### Contacting us

If you have something that you need to share with us or a message for the teacher in the new school year please contact us via email [admin@cdatstpaulsprimary.co.uk](mailto:admin@cdatstpaulsprimary.co.uk) or phone the office. Please avoid non-urgent appointments for the children that would mean they would need to be picked up during the day.

The whole team at St Paul's would like to thank you for your continuous support and kind words and thoughts and prayers throughout the year. We all wish you a very happy and safe summer.

Yours Sincerely  
Mr Wright