

St. Paul's CE Primary School

Huddersfield Rd Stalybridge Cheshire SK15 2PT
Tel. 0161 338 2060 Email: admin@cdatstpaulsprimary.co.uk
Web: www.st-paulsstalybridge.sch.uk Headteacher Mr S Wright



23.11.20

Dear Parents,

We are really pleased with how the children have settled in so well to the new routines this year and they are working very hard in class.

The traditional parents evening that would normally run in school is just not possible with the ongoing situation in relation to Covid-19. We have looked at different options and we have decided that we will be having telephone calls between teachers and parents. There are a limited number of phone lines that we can call you from as a result of this we are having to organise these calls in a certain way along with the way you will book appointments.

Firstly, appointments will be made available to book through the school spider app. If you have not yet downloaded the school spider app we ask that you do this now. Not only will this be the way you book your phone call appointment with the teacher but the app is an essential way to keep up to date with messages from school.

Downloading the App: Quick Guide

1. Search for the school spider app and download it to your phone/tablet, by searching with the words, school spider.
2. From the list of schools, scroll down and find, St Paul's CE Primary School, Stalybridge (click on our school).
3. There maybe a few whole school messages that will start to appear.

Next Step: Parent Log in

- 1) Open the app
- 2) Click on parent log in
- 3) If you do not know your username and password, click on forgotten password
- 4) Enter your email address and select our School
- 5) Click on Reset Password
- 6) You will then be sent an email to reset your password
- 7) If the app says we can't find a user with that email address, it may be worth you trying a different email address if you sometimes use another email.
- 8) If neither parent has a recognised email linked, then you will need to email school requesting your email to be registered. This has to be processed at school and it then can take up to a further 24hrs to become active.
- 9) On Thursday 26th November 2020 messages will be sent through school spider. You can then book your five-minute appointment through the app.



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Class	Day of parent/teacher phone calls	When booking your appointment
1	Monday 30 th November	If you have more than one child at school, you should receive (on Thursday 26 th), through school spider, a booking option for each class teacher. Please just double check which teacher you are booking for before you book.
2	Tuesday 1 st December	
3	Wednesday 2 nd December	
4	Thursday 3 rd December	
5	Wednesday 2 nd December	
6	Friday 4 th December	
7	Thursday 3 rd December	
8	Thursday 3 rd December	
9	Tuesday 1 st December	
10	Wednesday 2 nd December	

Appointments to be booked through the school spider booking system (these will be become available to book during the day of Thursday 26th November).

Phone calls will be up to five minutes in length.

Appointments will be available to book between 1.15 and 2.45pm and 3.30 and 5.00pm.

Staff will try to ring as close to the appointment time as possible. If the call is missed or not answered a voicemail will not be left. If possible we will attempt a second call during the time the meetings are running.

We hope that you find these calls useful for letting you know how your child is progressing in school.

Thank you in advance for your support with these new systems.

Yours sincerely,

Mr Wright



'Life in all its Fullness'
(John 10:10)

